

**Note of 5<sup>th</sup> November 2012 Meeting**  
**12.00 noon Guiseley Methodist Church, Guiseley**

### Present

Cllr Anderson (Chair) – Adel & Wharfedale Member  
Cllr Cleasby – Horsforth Ward Member  
Cllr Wadsworth – Guiseley & Rawdon Ward Member  
Cllr Campbell – Otley & Yeadon Ward Member  
Jason Singh – Locality Manager Environment & Neighbourhoods  
Shabaj Ali – Environmental Services  
Guy Smithson – Parks & Countryside  
Paul Hurrell – WNW Homes  
Gerry Burnham – WNW Area Management

### Apologies

Alison Gilliland

### Key Issues discussed:

#### 1. Delegation of Environmental Services Update

- JS distributed service requests information for the period 18<sup>th</sup> September to 29<sup>th</sup> October (to be circulated with the meeting note).
- The leaf clearing programme is now underway therefore some of the sweeping blocks have been suspended.
- Environmental Services are currently undergoing a review of the regulatory team and interviews are taking place this week. It is hoped the process will be complete by the end of the year.
- A discussion took place on the collapsed gully process. Members raised concerns that there seemed to be a lack of co-ordination between environmental and the highway services when dealing with gullies.
- Meetings have taken place with Ward Members and individual ward plans are being developed which should form and shape enforcement issues.

#### 2. Parks & Countryside Update

GS provided an update on the work P & C are involved with which includes: football pitch remarking; removal of summer bedding plants and planting of winter bedding; all memorial gardens will be cleaned this week. In addition new entrance gates are to be installed at Lawnswood Cemetery.

#### 3. West North West Homes Update

Paul Hurrell provided an update on the work of the Neighbourhood Estate Team. Details to be circulated with the meeting note.

### Actions

There were no outstanding actions from the previous sub group meeting.

1. Cllr W requested that leafs covering yellow lines are cleared as a priority. **JS**
2. It was agreed that the next sub group meeting should focus on Highway issues and that senior highways officers should be invited to attend the meeting and also a representative from Yorkshire Water. **GB**

### Next Meeting

Monday 10<sup>th</sup> December 2012, 12.00 noon Civic Hall, Committee Room